

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Initial Inspection of Proposed New Service

Tusla I.D: TU2024FL010

Name of Service: Sadaf Mateen

Address of Service: 6 The Green,
Bellingsmore, Dublin 15

Email Address: Sadaf-arshad@hotmail.com

Name of Proposed Registered Provider: Sadaf Mateen

Type of Proposed Service:	Full Day Care	☐	Part-Time	☐	Drop-In	☐
	Sessional	☐	Childminding	☒	Temporary	☐

Proposed service type:	Childminding
Proposed Number of Children:	Maximum 5 children aged between 2 to 6 years
Outcome of the F06 Inspection (e.g., type of service, numbers, age ranges, times,)	Childminding – Maximum 5 children aged between 2 to 6 years From 8am to 5pm, Monday to Friday, 38 weeks of the year.
Registered service:	Registered Childminder for 5 children.

Date of Inspection: 0 2 0 9 2 0 2 4

Inspection Undertaken by: Á Dunne

Title: Early Years Inspector

Tusla Early Years Inspectorate Address: Early Years Inspectorate,
Child and Family Agency,
Unit 4&5 Nexus Building Block 6A, Blanchardstown Corp
Park, Dublin 15.

Rationale for Inspection
Proposed New Service

Note: For Office use only, to be completed by Registration Office

Registration Status:	Registered Childminder for 5 children.
Date of Registration:	13 th of September

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Authority to Inspect	
The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).	
Description of Service	The proposed registered provider plans to provide a childminding service for children aged between 2 – 6 years old from 8am to 5pm, Monday to Friday, 38 weeks of the year. The service proposes to cater for a maximum of 5 children at any one time.
Premises	The service will operate from the proposed registered provider's residential dwelling and will consist of two care rooms -The Preschool room and the Play and Teaching room. A fully enclosed outdoor area is located to the rear of the premises.
Staffing	The proposed registered provider will manage the service and will facilitate the care of the children in the proposed two care rooms. An emergency contact person who is familiar with the service will be available to assist the proposed registered provider in the event of an emergency.
Methodology	The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under four themes; Governance, Health, Welfare and Development of the Child, Safety and Premises. The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to the registering application. The Inspectorate reserves the right to edit responses received for reasons including: clarity; completeness; and, compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.
Acknowledgement	The Inspector wishes to acknowledge the cooperation of the proposed registered provider who was present on the day of the inspection.

Part III - Management and Staff	
Regulation 9 – Management and Recruitment	
(1) A registered provider shall ensure that— (a) the service has a designated person in charge and a named person who is able to deputise as required.	
Requirement met:	(1)(a) The requirement has been met. The registered provider will be the designated person in charge of operating the service, and an emergency contact person who is familiar with the service is available in the event of an emergency.

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Part III - Management and Staff

Regulation 11 -Staffing Levels

- (1) *Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*
- (8) *Without prejudice to paragraphs (2) to (7)—*
- (b) *a childminder shall ensure that a second person familiar with the operation of the service and in a position to provide assistance to the childminder in operating the service is, at all times, within close distance of the service and available to attend the service to assist the childminder in the event of an emergency*

Requirement met:

- (1) The requirement has been met.
The registered provider will be the adult working directly with the children attending the childminding service. There will be 1 adult caring for a maximum of 5 children attending the service from 8am to 5pm Monday to Friday, 38 weeks. The service proposes to cater for a maximum of 5 children at any one time.
- (8)(b) The requirement has been met.
An emergency contact person who is familiar with the service will be available to assist the proposed registered provider in the event of an emergency.

Part V - Care of Child in Pre-school Service

Regulation 20 - Facilities for Rest and Play

- (1) *Subject to this Regulation, a registered provider shall ensure that—*
- (a) *having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and*
- (b) *there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.*
- (2) *A registered provider—*
- (a) *of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that is registered for the first time on or after 30 June 2016, shall ensure that a suitable, safe and secure outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.*

Requirement met:

- (1) The requirement has been met.
- (a) The proposed two care rooms are bright with clear floor space available to enable children to explore their environment and are equipped with a range of play materials and equipment suitable and accessible to the age and stage of development of the children attending each room. Low level furniture and shelving are available containing materials for free play, constructive play, creative play and imaginative play, accessible to the children at their level.
- (b) Rest areas consisting of an adult sofa, a cosy corner with cushions and a soft mat are available in the care rooms should a child need to take a break from activities.
The service does not provide an overnight pre-school service.

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(2)(a) The outdoor area provided on the premises, is secure and enclosed with a wooden fence and wall. The area, which is easily accessible from the Play And Teaching room. There are no ponds, pits or other hazards observed in the outdoor area.

Part V – Care of Children in Pre-School Services

Regulation 22 – Food and Drink

A registered provider shall ensure that adequate and suitable nutritious and varied food and drink is available for each pre-school child attending the pre-school service.

Requirement met:

The requirement has been met.

A healthy eating policy is in operation within the service. The children will bring in their own meals and snacks. Drinking water is available and accessible to the children.

Part VI – Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Requirement met:

The requirement has been met.

- The main entrance door to the service is appropriately secured. The entrance door will require to be opened manually thereby prohibiting children from exiting unsupervised and to prevent unauthorised access to the service.
- The outdoor area is enclosed preventing a child from exiting the area and preventing unauthorised access to the area.
- The play materials and equipment in the service are stored on stable-based low level shelving units. The play materials and equipment are observed to be safe and suitable for the developmental age of the proposed children.
- The tables and chairs in the preschool room, used for activities and mealtimes, are the appropriate height for the age of children accommodated in the room.
- The temperature of the two care rooms on the day of inspection was 22.0 °C.
- The emergency exit doors of the service were unobstructed.
- A system is available for the safe storage of cleaning agents and equipment.
- The fridge in the proposed registered provider's kitchen is available for the storage of perishable food items that will be supplied by the children's parents.
- Thermostatically controlled hot water, liquid soap and paper towels are available at the wash hand basin in the sanitary facility.
- Closed lid pedal bins are in place within the sanitary facility for the disposal of waste.

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- Adequate ventilation is available in the care room by means of openable windows and doors.
- Cleaning schedules are in place and the two care rooms and sanitary facilities, were visually clean on the day of inspection.
- All storage of waste both indoors and outdoors is inaccessible to the children.

Part VI – Safety

Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
- (a) any fire drill that takes place in the premises, and
 - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Requirement met:

The requirement has been met.

(1)(a) A template is available to record fire drills that will take place in the service.

(1)(b) Firefighting equipment was serviced in September 2024. The smoke alarms are wired to the mains of the residential dwelling.

(4) A notice of the procedures to be followed in the event of a fire is displayed in the care room of the service.

Part VI - Safety

Regulation 28 – Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Requirement met:

The requirement has been met.

The registration team received a copy of adequate insurance from 09/09/2024 to 08/09/2025

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Part VII – Premises and Space Requirements

Regulation 29 – Premises

A registered provider shall ensure that the premises of the service are—

- (a) of sound and stable structure,*
- (b) safe and secure,*
- (c) kept adequately lit, heated and ventilated,*
- (d) cleaned, maintained and repaired, as required, and*
- (e) equipped with adequate and suitable sanitary facilities*

Requirement met:

The requirement has been partially met.

(a) During the inspection it was observed that the walls, doors, and windows were suitably maintained, and the inspector did not identify any safety issues or concerns.

(b) The entrance door to the service is adequately secured to prevent children from exiting unsupervised and to prevent unauthorised access to the service.

(c) The care room in the service has windows and a door which provided natural lighting to the room. The natural light can be augmented with artificial ceiling lighting as required.

Ceiling lights are fitted with shatter proof coverings.

The service is heated with radiators mounted to the walls. The temperature of the two care rooms was recorded at 22°C on the day of inspection. There are sufficient windows provided in the care room to achieve adequate ventilation. The sanitary facilities have windows to extract stale air.

(d) The care rooms are in a clean condition. A cleaning schedule is available in the care rooms and sanitary facilities to ensure regular cleaning of the service.

(e) Warm water not exceeding 43°C, liquid soap, paper hand towels and lidded pedal operated bins are provided in the sanitary facilities.

There are sufficient sanitary facilities available in the service – one toilet and one wash hand basin to accommodate the number and age profile of the children which are planned to attend.

Requirement not met:

(d) The flooring in the Play and Teaching room is unfinished.

Response from Provider:

The proposed registered provider has completed all necessary work to ensure the flooring is completed in the Play and Teaching room.

Summary Comment:

The requirement has been met.

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Part VII – Premises and Space Requirements

Regulation 30 – Minimum Space Requirements

(1) Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.

Requirement met:

The requirement has been met.

(1) The registered provider ensured that adequate clear floor space is available in the premises for the work, play and movement of children attending the childminding service. The clear floor space of the Preschool room is 7.26m² and of the Play and Teaching room is 15.49 m² which provides sufficient space for the proposed childminding service.

Taking into account the proposed layout, room usage and age range of the pre-school children, there is adequate clear floor space available.